



## Access Requirement Form

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### Part 1: Application Process

**This is the process by which bookable access facilities can be requested:**

- Purchase the tickets you require, minus the PA Ticket or the disabled child/teen ticket.
- Obtain a ticket reference number.
- Send us your completed Access Requirement Form (only valid with a ticket reference number) and any supporting evidence. We ask you to please return this form as a PDF/JPEG file.
- We will endeavour to respond within 10 working days to confirm your requests
- We will then send you a confirmation email and further instructions.

### Submitting your form

Email your completed form to: [access@carfest.org](mailto:access@carfest.org)

If you have any questions about this process or require support to complete this form, please contact 07951 316746.

## Submitting supporting documents

When submitting documents to support your application, we ask that you:

- Scan/take a photo of evidence and attach it to your form if emailing

If you are unable to send via email, please post to:

WeWork c/o CarFest (Silverstone Circuits Ltd)

Access Team

119 Marylebone Road

London, NW1 5PU

## Part 2: Personal Details

<b>Ticket Reference Number</b>	
<b>Name of the person who booked the tickets (on confirmation email)</b>	
<b>Email of Booker</b>	
<b>Tel No when at festival</b>	
<b>Registration number of the vehicle to be used for the festival</b>	
<b>Name of disabled customer*</b>	

\*Age group of disabled customer: 0-5 ☐ 6-12 ☐ 13-17 ☐ 18+ ☐

\*If applying for a free Essential Companion ticket for a disabled adult, an adult ticket of the same type will be allocated.

However, if the disabled customer is a child/teen, a free child/teen ticket will be allocated.

CarFest do not provide refunds. Do not purchase tickets for Essential Companions or disabled children/teens.

## Part 3. Attendance at the Festival

### Ticket Type

Standard ☐ Premium ☐

### Day Ticket Customers

Please let us know which day(s) you will be attending the festival:

Friday Only	<input type="checkbox"/>	2-day ticket Friday and Saturday	<input type="checkbox"/>
Saturday Only	<input type="checkbox"/>	2-day ticket Saturday and Sunday	<input type="checkbox"/>
Sunday Only	<input type="checkbox"/>	3-day Weekend ticket	<input type="checkbox"/>

How many people in your group? 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐

How many of these will be under 18: 1 ☐ 2 ☐ 3 ☐ 4 ☐

## Part 4. Access Provision Request

**Please check the box next to the access provision you are requesting. You may select more than one.**

- A Free Ticket for a Personal Assistant/Essential Companion ☐
- Free disabled child's ticket ☐
- Free disabled teen ticket ☐
- Viewing Platform Access\*\* ☐
- Family enclosure access\*\* ☐
- Access to a hoist for toileting/changing (Changing Places Unit) ☐
- Access to accessible toilets ☐
- Use of a fridge for the storage of medication or specialist food ☐
- Powered-wheelchair/scooter/medical machinery charging point ☐

Day Ticket holders with a valid Blue Badge can park in the Blue Badge Carpark without a Parking Pass.

\*\*Please note that the viewing platform is a raised area suitable for wheelchair users or those unable to stand. The family enclosure is a fenced-in area in front of the accessible viewing platform suitable for those with sensory needs. Access to these spaces is allocated on a first-come, first-served basis. By ticking the above boxes, you are indicating that you would like to utilise these provisions, but we cannot guarantee access to everyone.

**You do not need to tick for platform or family enclosure access if you just want to use the toilets at the platforms.**

## Part 5. Assistance Dogs Request

Assistance dogs are highly trained to support disabled people or those with certain medical conditions. They are not therapy dogs or emotional support animals. Assistance dogs are recognised as auxiliary aids and not as pets (see Assistance Dogs UK).

Definition of an Assistance Dog:

- A dog trained to guide a blind person.
- A dog trained to assist a deaf person.
- A dog trained by a recognised charity to assist individuals with disabilities such as epilepsy, medical detection, mobility impairments, manual dexterity issues, physical coordination challenges, or similar.
- Other prescribed categories of trained dogs assisting persons with disabilities.

### Applicant Checklist:

Please confirm the following by ticking the relevant boxes:

- My assistance dog is highly trained. ☐
- My assistance dog will remain under control and will not wander freely. ☐
- My assistance dog will sit or lay quietly beside me and is trained to toilet on command. ☐
- My assistance dog will wear a lead or harness at all times. ☐
- My assistance dog is not alarmed by loud or sudden noises and will not lunge or pull in a crowded environment. ☐

If your assistance dog is registered with **Assistance Dogs UK (ADUK)**, please provide a copy of your ADUK Identification Booklet.

If approved, you will receive written confirmation of your application approval.

Please note: Silverstone & CarFest reserves the right to refuse entry to any dog at the gate or during the event if the prior consent process has not been followed or if the dog does not meet assistance dog criteria.

## Part 5. Information / Evidence

Evidence is required for all the above requests.

Photographic ID from the disabled guest will be required before wristbands are issued. Please note this includes children and teens.

### 1. Documents taken into account

A photocopy/scan of one of the following documents (dated within 12 months of the event if DLA, PIP, Attendance Allowance). Please check the box next to the evidence you wish to submit:

DLA or PIP award ☐

Attendance Allowance award ☐

The Access Card from Nimbus ☐ **Enter Number here:**

War Disablement Pension ☐

Certificate of visual impairment (CVI) ☐

Recognised Assistance Dog ID card ☐

None of the above (see below) ☐

Please email copies of any additional evidence that supports your application if you have any or contact us to discuss your application. Your application will be judged on a case-by-case basis.

Please note that we have the right to verify all evidence submitted.

### 2. Statement (with option to send alternative evidence):

We recognise that the evidence above is not definitive. If you do not have any of the above evidence but wish to apply for the above access facilities, use the box below to state why you require them:

## Part 6. Other information

**Please inform us if you have any additional access requirements.**

We shall make every effort to make reasonable adjustments to meet your needs

Please note that all collected data will automatically be deleted after the event. We will not share your data with any third-party organisations. However, we do verify evidence submitted.

**If any of your access requirements change prior to the event, please be sure to inform us at the earliest opportunity so that we can do our best to ensure these needs are met.**

**If you are unable to attend, please inform us as soon as possible, this may mean that someone on our waiting list would be able to attend.**